

**BOROUGH OF HEIDELBERG**  
**COUNCIL WORKSHOP MEETING**  
**MINUTES**

Tuesday, September 9, 2014, – 6:30 PM  
Community Room, Heidelberg, PA 15106

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The September 9, 2014, Heidelberg Borough Council Workshop Meeting was called to order at 6:30 PM, at the Heidelberg Borough Community Room, 1639 East Railroad Street, followed by the Pledge of Allegiance led by Council President Richard Pattinato.

**Roll Call:**

President Pattinato	Present
Vice President Nolan	Present
Councilman DeBar	Present
Councilman Duda	Present
Councilman Jordan	Present
Mayor LaSota	Present
Manager Kauer	Present
Solicitor Tucceri	Present
Chief Barkley	Present

**Public Comment – (Agenda Items)**

There were no citizens who had public comment regarding the Agenda items.

**The following items were generally discussed, no action was taken:**

**1. Administration and Finance**

- a. **Vacancy Board Chair Position** – Letter of Interest / Resume from Lisa Karbowski, 1605 Walnut Street. It was agreed to place this item on the Agenda for consideration.
- b. **2015 Municipal Budget** – set Budget Workshop Meeting Dates (October and early-November) Council discussed and agreed to place October 28 and November 4 on the Agenda for consideration.
  - i. **Budget Memo** – Manager needs Input Survey Responses by 9/16/14
- c. **2014 Borough Council Group Photo** – schedule photo – the topic was tabled.

**2. Police / Fire / Public Safety**

- a. **Girl Scout Troop 50476 to be recognized by the Mayor** at Regular September Meeting for purchasing new bulletproof vest for K-9 Rocky.

**3. Public Works**

- a. **Grant Avenue Reconstruction Phase 3 Project** – consider action to accept lowest bid received from A. Folino Construction in the amount of \$60,975. It was agreed to place this item on the Agenda for consideration.
- b. **Grant Avenue Reconstruction Phase 3 Project** – authorize execution of an administrative agreement by and between the Borough of Heidelberg and SHACOG for the administration of the project contract and grant award. It was agreed to place this item on the Agenda for consideration.

#### 4. Code/Planning

- a. **Ordinance No. 616** – an Ordinance that would require renewal of a Rental Operating License upon the change of tenants. The proposed Ordinance was discussed; as proposed it would require the issuance of a Rental Operating License at the time of tenant change and /or every three years. Council discussed changing this to every 2 years instead. It was agreed to place this item on the Agenda for consideration.
- b. **Conditional Use Permit** – consider enacting permit / application fee. Council directed the Manager to solicit neighboring municipalities to inquire about their fee structure regarding Conditional Use Permits, item tabled until next month.

#### 5. Community Redevelopment

- a. **Resolution No. 7-2014**, a Resolution of the Borough of Heidelberg acknowledging the inter-governmental cooperation amongst the Boroughs of Carnegie and Heidelberg, the Township of Scott, and the Pennsylvania Department of Transportation in the design, development, and construction of the Tri-Community Revitalization Project. It was agreed to place this item on the Agenda for consideration.
- b. **Resolution No. 8-2014**, a Resolution of Council of the Borough of Heidelberg approving that the acquisition and subsequent disposition of a parcel of vacant property known as lot and block number 101-B-292 would be in accord with the Comprehensive Plan of the municipality. (Vacant Property Recovery Program application to acquire the vacant lot next to 456 Grant Avenue by the neighbor Ken Staley) It was agreed to place this item on the Agenda for consideration.
- c. **Business District Holiday Banners** - \$1,434.06 and Christmas Lights for Street Poles. Council agreed to proceed with the holiday purchases, requested to see proofs of the banners at next month's meeting before an order was placed.
- d. **Business Development Program, Town Center Associates**, 6 month program - \$9,750. Council decided to not proceed with this program at this time.
- e. **East Railroad Street** – new sidewalk on the west side, snow maintenance procedures and clarifications. President Pattinato reported that the Borough also cuts the grass within the right of way along Target Cleaners (First Street and Route 50). He stated that if the Borough is not going to maintain the sidewalk adjacent to the private properties, it should also cease cutting the grass at Target Cleaners. Council directed the Manager to send letters to each property owner who now has property adjacent to the new sidewalk informing them about their new responsibilities to maintain this new sidewalk.

The Borough Manager reviewed the following correspondence and notable items:

- Minutes: August 12 and 19, 2014 – Council Meetings
- ALCOSAN Open House, 9/20/14 – 9 to 4
- Richard Losego v. Zoning Hearing Board of Heidelberg, appeal has been withdrawn

#### PUBLIC COMMENT – (General items)

Mrs. Bonnie Wilbert, 535 Lincoln Avenue, made a comment to Council regarding inconsistencies pointed out during Occupancy Inspections and requested that the Council consider implementing a standardized list of items that will be inspected.

Mrs. Michelle McCabe, 1830 West Railroad Street, made a comment to Council regarding inconsistencies pointed out during building code inspections. She recently acquired a building permit to rebuild her front porch, received a plan review letter from the Building Inspector, and during his inspections his findings were inconsistent with what he pointed out in his initial plan review.

Mr. John Mahalchak, 478 Madison Avenue, addressed Council regarding inconsistencies in Occupancy Inspections and Reinspections.

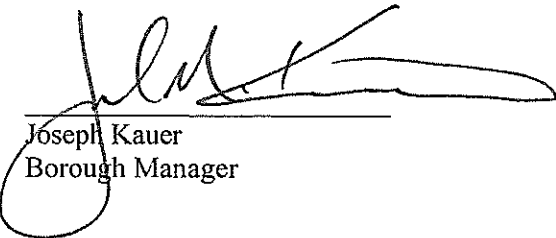
Councilman Duda questioned Councilwoman Nolan about her recent inquiries about the electric service and upgrades at Heidelberg Park. Councilwoman Nolan advised Duda that there are no problems; she is only addressing issues that arose in discussion at the Recreation Meeting regarding service to vendors at Oktoberfest.

**EXECUTIVE SESSION-** Council recessed to an executive session at 8:10PM to discuss a legal issue, they reconvened at 8:35PM.

It was agreed to place the following on next week's voting agenda: authorization to have John Duda complete necessary electrical work for the Oktoberfest Festival at a cost not to exceed \$280.

**Council President Pattinato adjourned the meeting at 8:38PM.**

Respectfully submitted,



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Joseph Kauer  
Borough Manager